



# FAMILY HOUSING APPLICATION

<b>Received</b>		<b>Received By</b>	<b>App Fee Paid</b>
<b>Date</b>	<b>Time</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No

◆ **Check only one property and one size unit** (No Pets Allowed in Family Housing)

**\*Strawberry Village Cottages (907-522-4822)**

A unique 60 unit (30 two-bedroom and 30 three-bedroom) residential community. Each rental unit is a detached single-family home. This site is fully landscaped. Each unit contains washer/dryer hook-ups, and washer/dryer rentals are available. Three of the homes are fully accessible for persons with disabilities. SVC is located off Strawberry Road and Minnesota Drive.

2 Bdrm or  3 Bdrm      Rents \$850 & \$950 + g&e      Sec Dep \$700

**\*Brighton Park Apartments (907-277-2400)**

80 unit property with spacious 1,050 sq ft units with three bedrooms and two baths in each unit. Accessible units for persons with disabilities are also available. Each building has keyed access entrance and laundry room facilities. Amenities include on-site covered parking, basketball court, play areas and modern interiors with built-in microwave. The property is located on the corner of Bragaw Street and the Glenn Highway.

3 Bedrooms      Rent \$850 + electric      Sec. Dep \$600

**\*Mountain View Village Homes and Duplexes (907-258-4949 or 793-3000)**

Mountain View Village homes are a unique scattered-site rental community. All duplexes offer two bedrooms, two bathrooms, and a one-car garage. The homes offer spacious three and four-bedrooms at least 1.5 baths, and a two-car garage. All units are equipped with a washer and dryer and the yards are fully landscaped. CIHA intends to offer each unit for sale to the qualifying tenant occupying the unit at the end of the 15<sup>th</sup> year of rental operation.

2 Bdrm Duplex      Rent \$865 + g&e      Sec. Deposit \$600  
 3 Bdrm or  4 Bdrm Single Family Homes      Rent \$1,060 & \$1,160 + g&e      Sec. Deposit \$800

**\*Mountain View Apartments (907-258-4949 or 338-2211)**

These are one, two, and three-bedroom units located in eight 4-plex buildings in a unique scattered-site rental community. Each building is equipped with laundry facilities, auto head bolt heater plug-ins, landscaped yard and a camera system on-site. Park Place Village includes modern studios and 1 bedroom apartments, amenities - controlled access, elevator, on-site laundry, extra storage, and amazing mountain views.

Efficiencies      Rent \$460 + electric      Sec. Deposit \$400  
 1 Bdrm \$560-685 + ele       2 Bdrm \$675 + ele       3 Bdrm \$825 + ele      Sec. Deposit \$500-600

**\*Grass Creek Village (907-338-2211 or 793-3000)**

Tri and Four-plex Townhouse Style Homes. Brand New 1, 2, 3, & 4 Bedrooms with 1 – 2 car garages. Generous amenities include quality interior finishes, living room fireplaces, built-in shelving/accessory space, w/d in the unit, and vaulted ceilings. Master suites feature walk-in closets and private bath. Development will feature extensive landscaping, community green space, courtyards, community building, and playground. **Maximum income limits apply to some units.**

1 Bdrm \$610-\$850 + g&e      900 Sq Ft      Sec. Deposit \$500  
 2 Bdrm \$725-\$1,265 + g&e      1,159-1,382 Sq Ft      Sec. Deposit \$600  
 3 Bdrm \$834-\$1,375 + g&e      1,404-1,806 Sq Ft      Sec. Deposit \$800  
 4 Bdrm \$905-\$1,550 + g&e      1,712 Sq Ft      Sec. Deposit \$800

\*Eligibility guidelines include (but are not limited to) acceptable credit report, criminal and civil court background checks, acceptable landlord references & household income levels not exceeding 60% of the area median income, adjusted for household size: Maximum Annual Income Limits \$27,550 - \$62,340

(Rates and Income Limits are subject to change without notice)





## RENTAL APPLICATION

- Each adult (18 or older) must sign the household application
- There is a non-refundable fee of \$20 per adult to apply or \$20 for a married couple applying together. **NO CASH payments accepted**
- DO NOT USE WHITE OUT (Application will be returned)

How did you hear about us? \_\_\_\_\_ What size & type of unit desired? \_\_\_\_\_

**In order to be given a preference for homelessness review attached definition and turn in required documentation with completed application.**

Do you qualify for homeless preference? Yes  No

Do you require a unit designed for persons with a disability? Yes  No  or if less than fully designed unit is needed please indicate specific need (i.e. no stairs, roll in shower, etc.) \_\_\_\_\_

Applicant Name \_\_\_\_\_ Phone # \_\_\_\_\_ Date desired to move in \_\_\_\_\_

Current Mailing Address \_\_\_\_\_ Zipcode \_\_\_\_\_ E-mail \_\_\_\_\_

**HOUSEHOLD COMPOSITION** List ALL persons who will live in the unit.

	Full Name (include middle initial)	Relationship to Head	M/F	Birth Date	Social Security #	% Time Minor Lives in Hshld	Full- Time Student Y/N
Head							
Co-head							
3							
4							
5							
6							
7							
8							

Do you anticipate any additions to this household in the next twelve months? Yes  No  If yes, please explain giving name and relationship: \_\_\_\_\_

Are there any absent household members that are not listed under the Household Composition above? Yes  No  If yes, please explain giving name and relationship: \_\_\_\_\_

**RENTAL/RESIDENCE HISTORY** 3 Years history required (5 years may be requested)– use additional sheets of paper if needed. If current residence is owned, do you receive rental income from the property? Yes  No

	Current Residence	Residence	Previous Residence
Residence for which adults ⇨			
Street Address			
City, State & Zip			
Rent Amount Paid			
Plus Utilities?	<input type="checkbox"/> Ele <input type="checkbox"/> Gas <input type="checkbox"/> Other	<input type="checkbox"/> Ele <input type="checkbox"/> Gas <input type="checkbox"/> Other	<input type="checkbox"/> Ele <input type="checkbox"/> Gas <input type="checkbox"/> Other
Owner/Manager's Name & #			
Do/did you own or Rent?			
Reason for Leaving			
Staying w/friend or family?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dates of Residency Fm/To			



Do you receive rental assistance? Yes  No  Agency: \_\_\_\_\_

Have you or any household member ever been evicted from any housing? Yes  No   
 If yes, please explain \_\_\_\_\_

**EMPLOYMENT INFORMATION – 2 YEARS** employment history required - use additional sheets of paper if needed

	Applicant _____ Current Employment	Applicant _____ Current Employment	Applicant _____ PAST Employment
Employed By			
Phone #			
Fax #			
Address			
Occupation			
Supervisor's Name			
Wage & # Hours Weekly			
	From/To	From/To	From/To
Dates of Employment			

Does any adult household member work additional part-time jobs or seasonal work now or in the next 12 months?  
 Yes  No  If yes, explain \_\_\_\_\_

ADDITIONAL SOURCES OF INCOME Must mark yes or no on all sources	Applicant Name:			Monthly Amount	Applicant Name:		
	Yes	No	Monthly Amount		Yes	No	Monthly Amount
Ak Permanent Fund Dividend							
Ak Native Corp _____							
ATAP							
APA/OAA							
SSI/SSA							
Veteran's Pension							
Alaska Senior Assistance Program							
Pensions/Retirement							
Unemployment							
Child Support/Alimony							
Other (if any)							

**CREDIT HISTORY (Indicate ownership of each account)**

Financial Institution	Checking Acct # & Acct Owner	Savings Acct # & Acct Owner	Minor Children Acct # & Acct Owner	CD/Savings Bonds # & Acct Owner

Have you ever been convicted of a drug related or violent felony? Yes  No   
 If Yes, Explain when and why: \_\_\_\_\_

**VEHICLES**

Make	Model	Color	Year	License Plate	State



List **all** household members who will be living in the apartment. If you anticipate any additions to your household in the next twelve months including the addition of a spouse through marriage, please explain.

Annual income is the gross income the household anticipates it will receive from all sources, including all net income derived from assets, during the 12-month period following the effective date of the income certification or recertification. This includes income received by all adult members of the household (18 years of age and older, including full-time students), and unearned income of minor children. Please provide the following if applicable:

- Must have a current driver's license, passport, or identification card.
- If available, the current year award or benefit statement for social security payments
- A copy of any current rental assistance vouchers
- A copy of Certificate of Indian Birth, if applicable

As part of the application process, applicant's social security number, marital status, and date of birth must be verified. The applicant has supplied the foregoing information in which is true and correct in all respects. CIHA will charge a non-refundable application-processing fee of \$20.00 per adult or \$20.00 for a married couple applying together regardless of the status of this application (accepted, denied, or withdrawn).

Marital status (check one) Single  Married  Widowed  Separated  Divorced  (# of years \_\_\_\_\_)

Include a copy of court documents if divorce occurred in the last three years.

Include child support orders currently in place for all minor children.

Are you an employee or Board of Commissioner of CIHA, or a family or business partner of a CIHA employee or Board of Commissioner? Yes  No  Name: \_\_\_\_\_

I understand that all the information given on this form is subject to verification. Any information determined to be false or untrue will result in permanent cancellation of the application. I authorize release of information regarding my credit, references (personal/landlord, etc.), and criminal history to a representative of Cook Inlet Housing Authority (CIHA) for a period of one year from the date here-by signed. I also understand that it is my responsibility to update my application in writing every 120 days and that if I fail to do so my application will be removed from the wait list, a new application will be required, and I will not retain my position on the wait list.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Date

**If you need a reasonable accommodation or assistance with this application because of a disability or other reason, please make a request to the housing manager.**

**Applications will automatically expire 120 days from date of receipt unless Cook Inlet Housing Authority receives a written update (i.e. address, phone #, changes to household, income, or assets). Written application updates are required within every 120 days to remain on the wait list.**



For statistical purposes only complete items #1 & #2 (optional)

1. Hispanic or Latino  Yes  No

2. Please check the appropriate box (s) below:

American Indian/Alaska Native	
American Indian/Alaska Native & White/Caucasian	
American Indian/Alaska Native & Black/African American	
Asian	
Asian/White	
Black/African American	
Black/African American & White	
Caucasian/White	
Native Hawaiian/Other Pacific Islander	

If American Indian/Alaska Native please provide:

Regional Corporation: \_\_\_\_\_  shareholder  descendent

Village Corporation: \_\_\_\_\_  shareholder  descendent

Other: \_\_\_\_\_  shareholder  descendent

Disability:

Definition - A physical or mental impairment that substantially limits one or more of the major life activities of an individual, such as not being able to care for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, or learning.

Do you or a member of your household fall within this definition?  Yes  No

It is the policy of CIHA not to discriminate in rental practices based on race, religion, sex, age, sexual orientation, national origin, or disability status.

**DEFINITION OF HOMELESSNESS STATUS**

A "Homeless" family includes any individual or family who lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is:

1. A supervised publicly/privately-operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing).
2. A public/private place not designed for or ordinarily used for sleeping by human beings.

Documentation Required:

1. A letter from the shelter on their letterhead stating the applicant's current residency in their shelter.
2. At least two verification letters from two social service providers, clergy, etc.; or one social service provider letters plus a "Homeless Status (Personal Reference)" form.

Please Note – A "homeless" family does not include an individual imprisoned or otherwise detained pursuant to an act of Congress or state law.

